

**Northwest Youth Corps
Twin Rivers Charter School Advisory Board
Meeting Minutes
October 17, 2023
4:30-5:30pm**

Present: Helen Haberman, Jane Kammerzelt, Jeff Orlandini, Tony Phifer
Also Present: Jeff Parker

1. **Meeting Called to Order** at 4:30 by Jeff Orlandini
2. September 2023 **meeting minutes** were reviewed and unanimously approved after a motion by Jane and seconded by Jeff.
3. **Public Comment:** There was no comment as no members of the public were present.
4. **Student Panel:** None as students were out on a spike camping trip
5. **Principal's Report:** (Jay was out so Jeff gave the report)
 - a. First and second camping trips went very well with the students participating in educational and outdoor recreational activities.
 - b. Enrollment Update – There are 55 students enrolled with a wait list. The staff is working on the best time to admit new students The attendance is over 80% and the new staff is integrating well. Kristin Humphrey meets with each teacher weekly to support their plans. There is no school on Mondays.
6. **Director Report:**
 - a. 2023-2024 FYTD Financial Statement – was reviewed and questions were answered by Jeff. The current budget is based off 52 students' ADM as given by 4J school district. Adjustments will be made at the end of the fiscal year.
7. **Advisory Board Member recruitment:**
 - a. There was discussion about candidates with students in the school as well as alumni, former staff. We need another NYC Board member since Kelley Moriarity stepped off. We also discussed skill sets or occupations that would be helpful and these included people in the trades and local educators.
8. **Other business:**
 - a. Jeff Orlandini expressed his desire to conclude his service as Board President and Helen agreed to step into this role. There was a unanimous vote to recommend

to the NYC Board that this change be made. The final approval for this will be determined by the NYC Board.

b. The proposed Advisory Board officers would be:

Helen Haberman, President

Jeff Orlandini, Vice President

Jane Kammerzelt, Secretary

9.

Meeting adjourned 5:21 pm

Respectfully Submitted by:

Jane Kammerzelt, Secretary _____
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Jane Kammerzelt
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Jeff Orlandini, President _____
DocuSigned by:
Jeff Orlandini
94FC01FEA3EB432... Date 11/15/2023