

Twin Rivers Advisory Board Meeting Minutes

June 10th, 2025, 4:30 PM- 5:30 PM

Present: Moss Hillard, Gabe Baca, Jonathan Edwards, Kristin Humphrey, Jeff Orlandini, Jane Kammerzelt, Dennis Dover, Jeff Parker, Helen Haberman, Sara Gangaware, Kate Oborski, Ada Chester, Amanda Moore

Meeting Began at 4:30 PM

- The meeting began with introductions from students, board members, and staff. Helen introduced the student panel of 2025 graduating seniors. The students expressed gratitude for their positive experiences at the school, highlighting its growth and supportive community. The students described a close-knit structure, lack of secrecy, safe and disciplined atmosphere.
- The student panel provided the board with feedback on ways the school could improve in the future. One student noted issues regarding decentralized class management systems and inconsistent access to classwork. Another student noted difficulties completing assignments while also participating in a 2-week credit recovery SPIKE. That student suggested splitting up the credit recovery weeks to avoid students being out of the classroom for long periods of time. Another student brought up the school lunches suggesting the culinary program could introduce new or different options for students to enjoy.
- The student panel wrapped up with each senior describing their thoughts and feelings about leaving Twin Rivers Charter School. Moss shared thoughts on transitioning from high school to an internship with Northwest Youth Corps and reflected on their growth. Jonathan expressed confidence in his post-graduation plans, including attending Lane Community College in the Fall. Gabe, like all matriculating seniors, expressed uncertainty in what the next chapter holds but is confident in the skills and knowledge imparted on him at Twin Rivers Charter School throughout his time in attendance.
- The conversation shifted to the audit findings for the 2023 school year. Amanda Moore with Baker Tilly (formerly Moss Adams) presented the findings alongside Ada Chester the Finance Director for Northwest Youth Corps/Twin Rivers Charter School. Amanda discussed the audit process and areas of focus, including management override of controls and revenue recognition. She explained that the audit went according to plan, with all testing completed without issue. Amanda discussed the audit process and responsibilities of auditors, emphasizing that while they issue a clean opinion on the financial statements, management remains responsible for their accuracy. She explained the three audit reports issued, including one on compliance and another on internal controls, noting that no significant deficiencies or material weaknesses were identified.

Amanda also highlighted the importance of accounting policies and disclosed that no significant unusual transactions or difficulties were encountered during the audit, and there were no disagreements with management.

- The meeting moved to discussion around upcoming graduations and enrollment plans for next school year. The meeting concluded with Dennis Dover announcing that he is stepping down from the Twin Rivers Advisory Board after several years of commitment.

Meeting Concluded at 5:35 PM

Meeting Minutes Prepared by: Sara Gangaware, Executive Assistant on behalf of:

Helen Haberman, President: _____ Date: _____

Jane Kammerzelt, Secretary: _____ Date: _____